

K.R.NARAYANAN NATIONAL INSTITUTE OF VISUAL SCIENCE AND ARTS, KOTTAYAM
(An Educational Institution established by Govt. of Kerala)
Phone: 0481 2706100,6112

RECRUITMENT (ON CONTRACT BASIS) RE-NOTIFICATION

K. R. Narayanan National Institute of Visual Science & Arts is an audio/visual training and research institute established by the Government of Kerala under the administrative control of Higher Education Department. At present, the Institute is being offered three years Diploma Programme in Script writing & Direction, Cinematography, Editing, Animation & Visual Effects, Audiography and Acting.

Applications are invited from eligible citizens of India to be considered for the following posts purely on contract basis.

Sl.No.	Name of Post	Department	Number of vacancy
1.	Assistant Professor	Acting	01
2.	Assistant Professor	Script Writing & Direction	01

Details of each position/post:

Sl.No	Name of the Post	Consolidated Remuneration per month	Educational and Other Qualifications Required	Duties
01	Assistant Professor, Acting	50,000/-	<p>a) <u>Essential:</u></p> <p>i) Degree from a recognized University/institution;</p> <p>ii) Post Graduate Degree or Diploma in Acting from a recognized University or Institution of repute;</p> <p>iii) At least 5 years' post qualification professional experience and/or teaching experience in the field of Acting in an Organization or Institution engaged in training or production OR An actor who has performed in minimum 5 feature films and has won State/National award for best actor/best supporting actor</p>	<p>Functions & Duties</p> <p><input type="checkbox"/> Specific Theoretical teaching in respective subjects in integrated course/specialization in conventional Film practices AND new emerging Digital/ Electronic Media, as applicable;</p> <p><input type="checkbox"/> Shall conduct other practical classes and training schedules as per departmental requirements and routine/programme;</p> <p><input type="checkbox"/> Shall be responsible for one-to-one student guidance;</p> <p><input type="checkbox"/> Shall cooperate and assist in carrying out the functions relating to the educational responsibilities like regular classes, projects, workshops, lab visits, study tours, etc.;</p> <p><input type="checkbox"/> Shall prepare & publish class routine and workshop/project/exercise schedule;</p> <p><input type="checkbox"/> Shall conduct examination(s) and perform related work in any examination;</p> <p><input type="checkbox"/> Shall evaluate answer scripts of students for respective examinations conducted by the Institute;</p>

			<p>b) Desirable:</p> <p>i). Working knowledge in Computer.</p> <p>ii) Good knowledge of Film and TV medium in India and abroad</p> <p>(Candidates are required to produce evidence of teaching, case studies & portfolio of independent creative samples)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Shall undertake internal assessment of students; <input type="checkbox"/> Shall assess the project(s)/exercises in their own capacity or as a member of an assessment board; <input type="checkbox"/> Shall prepare result and undertake related jobs; <input type="checkbox"/> Shall perform the duties with regard to the admission of the students; <input type="checkbox"/> Shall ensure preventive maintenance and smooth running condition of the Department's equipment; <input type="checkbox"/> Shall supervise projects and report to HOD. <input type="checkbox"/> Shall perform such other duties and functions as may be assigned to him by Director, Dean, concerned HOD and other Authorities.
02	Assistant Professor, Script Writing & Direction	Rs.50,000/-	<p>a) Essential:</p> <p>i) Degree of a recognized University;</p> <p>ii) Post Graduate Degree or Diploma in Film Direction/ Script writing from a recognized University or Institution of repute;</p> <p>At least 5 years' post qualification professional experience and/or teaching in the Field of Film Direction/ Script writing in an Organization or Institution engaged in training or production</p> <p>b) Desirable:</p> <p>i). Working knowledge in Computer.</p> <p>ii) Good knowledge of Film and TV medium in India and abroad</p> <p>(Candidates are required to produce evidence of teaching, case studies & portfolio of independent creative samples)</p>	<p>Functions & Duties</p> <ul style="list-style-type: none"> <input type="checkbox"/> Specific Theoretical teaching in respective subjects in integrated course/specialization in conventional Film practices AND new emerging Digital/ Electronic Media, as applicable; <input type="checkbox"/> Shall conduct other practical classes and training schedules as per departmental requirements and routine/programme; <input type="checkbox"/> Shall be responsible for one-to-one student guidance; <input type="checkbox"/> Shall cooperate and assist in carrying out the functions relating to the educational responsibilities like regular classes, projects, workshops, lab visits, study tours, etc.; <input type="checkbox"/> Shall prepare & publish class routine and workshop/project/exercise schedule; <input type="checkbox"/> Shall conduct examination(s) and perform related work in any examination; <input type="checkbox"/> Shall evaluate answer scripts of students for respective examinations conducted by the Institute; <input type="checkbox"/> Shall undertake internal assessment of students; <input type="checkbox"/> Shall assess the project(s)/exercises in their own capacity or as a member of an assessment board; <input type="checkbox"/> Shall prepare result and undertake related jobs; <input type="checkbox"/> Shall perform the duties with regard to the admission of the students; <input type="checkbox"/> Shall ensure preventive maintenance and

				smooth running condition of the Department's equipment; <input type="checkbox"/> Shall supervise projects and report to HOD. <input type="checkbox"/> Shall perform such other duties and functions as may be assigned to him by Director, Dean, concerned HOD and other Authorities.
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Interested candidates who fulfil the above requirements may send their neatly typed application on plain paper in the following format with self-attested copies of certificate(s) of proof of age, qualifications, experience etc. and two copies of recent passport size photographs, addressed to “**The Director, K.R.Narayanan National Institute of Visual Science and Arts, Thekkumthala, Kanjiramattom P.O., Kottayam, PIN-686 585**”, along with a Demand Draft (**non-refundable**) of Rs. 1000/- drawn in favour of “**The Director, K.R.Narayanan National Institute of Visual Science and Arts**”, payable at **Thiruvananthapuram**. The application shall reach the office of the Institute on or before **15.09.2017**.

The envelope shall be *super scribed* with the name of the post applied for.

Interested candidates applying for more than one post, have to submit separate application (along with separate Demand Draft) for each post.

No interim queries will be entertained. The Institute Authority reserves the right to reject any/all applications without assigning any reason whatsoever.

Depending on the number of applications, eligible short-listed candidates will be called for trade test and/or interview (as applicable). Since, it is not possible to call all the eligible candidates for trade test and/or interview, the applicants will be short-listed on the basis of criteria fixed by the Institute, at the time of scrutiny. The decision of the Institute in this regard will be final and binding.

Sd/-

DIRECTOR

Format of application

The Director,
K.R.Narayanan National Institute of Visual Science & Arts,
Thekkumthala, Kanjiramattom P.O,
Pallickathodu, Kottayam, Kerala – 686 585

Sir,

Sub: **Application for the post of**(Name of post and Department) **on contract basis in KRNNIVSA.**

This has reference to your advertisement published in on in connection with recruitment to the post of in K.R.Narayanan National Institute of Visual Science & Arts.

I would like to apply for the post of in K.R.Narayanan National Institute of Visual Science & Arts by direct recruitment. The required details are furnished below:-

- 01. Name (in block letters) -
- 02. Father's / Husband's Name -
- 03. Present Address -
- 04. Permanent Address -
- 05. Date of Birth -
- 06. Age as on 30.11.2016 -
- 07. Educational Qualifications:

Sl.No	Name of Course	Institution/University	Course period (From yyyy to yyyy)	Year of passing out
1.				
2.				
3.				

08. Experience (Post qualification experiences only): Total experience is years and months as briefed below:

Sl.No	Designation/profession/Project	Organisation/ Other relevant details of Project	Period (From..... to)	Total period of experience (months and years)
1.				
2.				
3.				

- 09. Details of Awards won (if any) -
- 10. Nationality -
- 11. Religion -
- 12. Caste -

- 13. Marital Status -
- 14. Telephone Nos. -
- 15. E-mail ID -
- 16. Present Occupation, if any -
- 17. Other Information, if any -
- 18. Languages known -
- 19. Demand Draft No., Date & Amount -

I hereby declare that the above information is true, correct and complete to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my application/candidature is liable to be rejected summarily.

- Encl: a) Self-attested copy of certificate as proof of age
b) Self-attested copies of certificates of qualifications
c) Self-attested copies of certificates of experience/ awards won
d) Two copies of recent passport size photographs
e) Demand Draft for Rs.1,000/-

Date:
Place:

.....
Signature of the Applicant